



# I Want My Birthday Party At The YMCA!!



This form does **NOT** guarantee a birthday party. Our birthday coordinators will contact you once they receive this form to verify dates and times. Some dates and times are unavailable due to other activities taking place at the YMCA.

**Please complete Section I of the form below and return to Susie's Mailbox.**

## **Section I - General Birthday Information**

\*Date of Wanted Party: \_\_\_\_\_

\*Time Requested (please choose one from the following)

Friday Times: 1) 4:00-6:00 p.m.

Saturday Times: 1) 12:30-2:30 p.m.      2) 1:00-3:00 p.m.      3) 3:30-5:30 p.m.      4) 4:00-6:00 p.m.

Sunday Times: 1) 12:00-2:00 p.m.      2) 12:30-2:30 p.m.      3) 2:30-4:30 p.m.      4) 3:00-5:00 p.m.

Other Date/Time: \_\_\_\_\_ (must speak with Birthday Coordinator to approve)

\*Birthday Child's Name: \_\_\_\_\_

\*Age Child Will Be: \_\_\_\_\_

\*Birthday Party Theme: \_\_\_\_\_

\*Name of Contact: \_\_\_\_\_

\*Relation: \_\_\_\_\_

\*Contact Address: \_\_\_\_\_

\*Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_      \*Cell/Work: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

\*Would you like to order pizza? (circle one)    Yes    No

Pizza Costs: \$14 for the 1st 2-topping pizza; \$12 each additional 2-topping pizza

If yes, 1st 2-topping pizza, Kind: \_\_\_\_\_

How Many? \_\_\_\_\_

Additional Pizzas, Kind/How Many?: \_\_\_\_\_

\*Activities: Please look at the information sheet for options. The Birthday Party Coordinator will contact you to choose activities. **As a reminder: Laser Tag is an optional activity, but DOES COST EXTRA (\$5 per player).**

## **Section II- Activities (filled out by Birthday Party Staff)**

\*First Hour-Swimming OR Alternate Activity: \_\_\_\_\_

\*Next 1/2 hour - Cake & Presents (due to health and food, the YMCA does NOT provide cakes, please feel free to bring your own)

\*Last 1/2 hour - Activities

1. \_\_\_\_\_ Location in the YMCA (room #, outside, etc.) \_\_\_\_\_

2. \_\_\_\_\_ Location in the YMCA (room #, outside, etc.) \_\_\_\_\_

3. \_\_\_\_\_ Location in the YMCA (room #, outside, etc.) \_\_\_\_\_

## **Section III - Staff Confirmation (filled out by YMCA staff)**

(filled out by front desk) Date Form Was Turned In: \_\_\_\_\_ Taken By: \_\_\_\_\_

(filled out by Birthday Party Staff) Date of Party Confirmed: \_\_\_\_\_ Taken By: \_\_\_\_\_

(filled out by Birthday Party Staff) Date Work Order Turned Into Vicki: \_\_\_\_\_

