

## HEALTH POLICIES

Children are not allowed to attend if they have a temperature or contagious illness. A 24 hour time period with no symptoms must pass before your child may return. In the case that your child becomes ill, you will be notified to pick them up. Please provide a written note if your child is unable to participate in any activity. Any medication that must be administered must be given to the staff with a Medication Release Form filled out and signed by the parent. Medicine must be in it's original bottle with the dosage clearly marked.

## DISCIPLINE POLICIES

Serious action will be taken for any child who breaks the rules. The following actions will be taken for each Behavioral Report form that is filled out:

**1st offense** - Parents will be notified by the Director about the child's behavior.

**2nd offense** - 2 day suspension, chosen by Director.

**3rd offense** - 5 day suspension, chosen by Director.

**4th offense** - Director will decide whether the child can continue in the program.

## ACCIDENTS AND INCIDENTS

Accident Report forms will be filled out following any incident in which the child is injured. If the injury was caused by another child, one report will be filled out for the injured child and one report will be filled out for the one that caused the injury.

Behavioral Report forms will be filled out in an occasion that the child has acted inappropriately. Please see Discipline Policies for offense actions; offenses apply per school year.

## Y KIDS CLUB DONATIONS

Kids Club will gladly take donations of used or new of the following items: toys, board games, children's books, cars, Barbie's, action figures, craft items, markers, crayons, coloring pencils, pencils, etc.

## DHHS CHILD CARE SUBSIDY PROGRAM

The Y participates in the Child Care Subsidy program through DHHS. Our provider #03334361 and our name is "Young Men's Christian Association." Shayla must have the Kids Club Enrollment paperwork, Immunization Records, and paperwork from DHHS prior to starting Y Kids Club.

Once Enrollment paperwork is completed at the YMCA Welcome Center, registration for Y Kids Club is available online at [www.norfolkymca.org](http://www.norfolkymca.org). If you have additional questions, please contact Shayla at 402-371-9770 or email her at [ShaylaL@norfolkymca.org](mailto:ShaylaL@norfolkymca.org).

# Y Kids Club is the place to be!

## Bus trips to the Y for Swim Days!



## Huge variety of games & crafts!



## Friendships!



## Holiday fun!



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

SNACKS **SWIM**  
HOMEWORK  
FUN **GAMES** GYM

Y Kids Club  
2017-2018 School Year  
Before & After School Child Care  
NORFOLK FAMILY YMCA



# Y Kids Club

## Before and After School Child Care

Welcome to **Y Kids Club**. Our staff is excited to offer fun, age appropriate games, arts and crafts, and the opportunity to go to the YMCA to swim and participate in a wide variety of adventurous activities on a weekly basis. Y Kids Club is approved and licensed by the State of Nebraska.

## PHILOSOPHY

Y Kids Club provides activities that will build character and challenge children to develop physically, mentally, and socially. All children will learn and interact in a safe and fun environment.

## OBJECTIVES

Y Kids Club participants will:

- Build character and reinforce values.
- Develop meaningful relationships.
- Show appreciation for materials, self and others.
- Become involved and incorporate healthy lifestyles.
- Learn new skills and enhance old ones.

## A TYPICAL DAY IN Y KIDS CLUB

In the mornings, children can choose from a variety of fun activities to do before being dismissed to class; board games, Legos, coloring, gym games, etc. In the afternoons, children are served a snack, followed by quiet/homework time, and then the rest of the afternoon is filled with free time, group games, crafts, and/or outdoor play. On Wednesdays, certain Kids Club schools are picked up by the YMCA bus and transported to the Y for a Swim Day! We're typically in the pool from 3:00-3:45 pm. In the afternoons, you can pick up your child at any time. Program ends at 6 pm.

## SWIM DAYS

Monthly calendars designate when your child's school will have a Swim Day (1-2 Wednesdays per month). For Swim Days, please be sure to pack a swim suit and towel in a separate bag from their book bag, and clearly mark your child's name on all items, especially towels and goggles. No beach balls or pool toys are allowed; arm floaties are allowed for those that need them and will be provided by the YMCA. If your child forgets his or her swim suit, they unfortunately can't swim. Those who choose not to swim must remain in the pool bleachers, but can bring things to do. For children who want to swim in the deep end of the pool, they must pass a swim test. On Swim Days, you will pick up your child at the YMCA, not at the school.

## ENROLLMENT INFORMATION

Enroll your child anytime throughout the school year. Enrollment begins in May for the upcoming school year. Early enrollment helps to enable the program to be ready for the fall. Enrollment packets are available at the Y, the school sites, and our website. All forms must be filled out completely, signed, and returned before the child can participate in the program. This information is kept on file and used to contact you throughout the year. Immediate notification is necessary for change in phone numbers, addresses, or contact persons.

## PROGRAM RATES

	Member	Non-Member
Before Care (6-8 am)	\$3.75	\$5.75
After Care (3:15-6 pm)	\$7.00	\$11.00
2:00 Dismissal (until 6 pm)	\$10.75	\$15.75
11:30 Dismissal (until 6 pm)	\$17.00	\$23.00
All Day Care (6 am-6 pm)	\$28.00	\$38.00

**(Prices shown are per child, per day.)**

**Youth memberships are only \$17.75/month!**

There is a \$25 enrollment fee per child that is non-refundable and non-transferable. **Registration and payment will be due each Wednesday (at COB in-house/at midnight online) prior to the week of care.** Register online or in-house. A \$10 late fee (1 per family) will be charged if it is not received by Wednesday. If you are late picking up your child (6 pm) a fee of \$1 per minute will be expected at the time of pick up. If funds are not presented at this time, the fee will be charged to your account. Any previous balance must be paid prior to registering.

## COMMUNICATION

Monthly calendars will be sent home and emailed. Please be sure to read these especially for Swim Days, special Kids Club parties, early outs, and school out days. Sign up for Text Alerts at enrollment. These are used for reminders of Swim Days, school out days, and other things that come up. For weather related announcements, we'll send Text Alerts, as well as post on our website and Facebook.

Feel free to contact Shayla, the Director, at any time; 402-371-9770 (YMCA) 402-640-7414 (Kids Club cell) ShaylaL@norfolkymca.org

## LOCATIONS

Y Kids Club is available for school age children in Grades K-4 in the following elementary schools in Norfolk: **Bel Air, Jefferson, Montessori at Lincoln, Westside, and Woodland Park.** If your child goes to a school that is not listed above, they may participate in After Care at one of the above schools transportation not provided/same fees apply). On Swim Days, children will be transported by bus to the YMCA and parents will pick them up at the Y on those days.

## HOURS OF OPERATION

Y Kids Club provides care at the schools in the mornings from 6 am until school starts, and after school until 6 pm, Monday-Friday. Children must be signed in and out each day by an adult. All programs will end at 6 pm.

**LATE START** – Care will be available beginning at 6am. Extra fees may apply & will be added to your account.

**EARLY DISMISSAL** – Care will be available once school is dismissed. Children report to Y Kids Club.

**SNOW DAYS** – The YMCA will provide care at the Y; check website for times. Should the day start with a regular or late start and then be called off, parents need to pick up their child and bring to the YMCA for care. No bus transportation. Lunch needs to be provided by the parent, if possible. A full day fee will be added to your account. Care at the Y is for anyone in grades K-6th; child does not have to be in Kids Club. **SCHOOL OUT DAYS** – A full day of activities will be available at the YMCA from 6 am to 6 pm. Open to anyone in grades K-6th; child does not have to be in Kids Club. Registration and payment must be received by the Wednesday deadline. Child must bring a cold lunch, extra snacks, swim suit, and towel.

**SUMMER** – Day Camp Enrollment begins each April. We have a summer full of weekly themes & field trips!

## RULES OF Y KIDS CLUB

- All children must show respect to the supervising staff and other children. No talking back.
- No swearing. Other improper language or gestures are not allowed.
- No fighting, teasing, or provoking others.
- All safety & discipline procedures must be followed.
- No children will be allowed to leave the premises without permission. If a child leaves the premises without permission, serious action from the discipline policy will be taken.
- All equipment and other belongings must be treated with respect.